



This form is to be used in conjunction with the Environment Health and Safety Manual Procedure 3.2 Hazard Identification, Assessment and Control - Application.

Information of Activity

Activity: Air emissions Location: Chemistry
 Identified by: G. Papadopoulos Date: 30/01/06
 Identified Hazard / Aspect: Fume hood use

Risk Analysis matrix – level of risk

Identified Hazards	Risk Assessment			Risk Score	Risk Level
	Exposure (E)	Likelihood (L)	Consequence (C)	E x L x C	
Release of hazardous fumes	6	0.3	5	9	M

Definitions						
Exposure	E	Likelihood	L	Consequence	C	Risk Score
Continuously	10	Almost Certain	1.0	Catastrophic	20	E >20 H >10 M 3-10
Frequently	6	Likely	0.6	Major	10	
Occasionally	3	Possible	0.3	Moderate	5	
Infrequently	2	Unlikely	0.1	Minor	2	L < 3
Rarely	1	Rare	0.05	Insignificant	1	

Hierarchy of Risk Controls
Elimination is a permanent solution and should be attempted in the first instance.
Substitution involves replacing the hazard or environmental aspect by one of lower risk.
Engineering controls involve physical barriers or structural changes to the environment or process.
Administrative controls reduce hazard by altering procedures and providing instructions.
Personal protective equipment last resort or temporary control.

LEGEND

E: extreme/significant risk; immediate action required; must be managed by senior management with a detailed plan, notify RMO immediately.
 H: high risk, senior management attention needed, detailed research and management planning at senior levels
 M: moderate risk, management responsibility must be specified; manage by specific monitoring or response procedures
 L: low risk, manage by routine procedures; unlikely to need specific allocation of resources

Details of Risk Controls to be Taken

Risk Controls: (These should be determined by both the person(s) identifying the risk and the responsible manager and HSR or Environmental Representative). When determining risk controls refer to Hierarchy of Risk Control. Some examples are operating manuals, safe work procedures, licenses, permits to work, training and instruction etc

Written procedures and guidelines for fume hood use and setting up experiments to minimise risk. Regular inspections and maintenance of hoods. Supervision of work. Lab inspections. Scaling down of experiments. Do not use fume hood to dispose of chemicals by evaporation.

Person assessing the risk: G. Papadopoulos Date: 30/01/06
 Authorised by: G. Papadopoulos Planned completion date: 30/01/06

Risk Control Measures Completed

Actions by: G. Papadopoulos Completed (Initials & date): 30/01/06